



STUDENT EMPLOYMENT APPLICATION

Name: _____ UO ID# _____

Local Address: _____

Cell Number: _____ UO Email Address: _____

Permanent Address & Phone No: _____

Position applying for (check all that apply):

Exam proctor/reader/scribe

Front desk assistant

Special assistant

Computer-based notetaker

Captioned media assistant

Have you worked for any UO departments before? Yes No

If so, please list department and supervisor: _____

Year in school: FR SO JR SR GRAD GPA _____

Expected graduation date: _____ Major: _____

Are you authorized for Work Study? Yes No Work Study \$\$ Amt. (Total) _____

How many hours per week are you available to work? _____

Please indicate the software below in which you are proficient:

PC Knowledge

Adobe InDesign

Microsoft Word

Accessible Information Management (AIM)

Microsoft Outlook

Video editing software, please specify:

Microsoft Excel

Microsoft PowerPoint

Other software:

WORK EXPERIENCE:

Please attach a résumé that includes information about your work experience, both paid and volunteer.

REFERENCES: Please list at least three references; these should be people who can speak of your prior work.

Name	Relationship	Job Title	Phone Number & Email

PLEASE ANSWER THE SUPPLEMENTAL QUESTIONS ON THE BACK OF THIS PAGE.

FOR OFFICE USE ONLY:

Interview scheduled _____ Job offer extended Y, date: _____ N

References checked _____ Offer accepted Y, date: _____ N

