



STUDENT EMPLOYMENT APPLICATION

Name: _____ UO ID# _____

Local Address: _____

Cell Number: _____ UO Email Address: _____

Position applying for (check all that apply):

- Exam proctor/reader/scribe
- Front desk assistant
- Special assistant
- Computer-based notetaker
- Alt Text/Captioned media assistant

Have you worked for any UO departments before? Yes No

If so, please list department and supervisor: _____

Year in school: FR SO JR SR GRAD GPA _____

Expected graduation date: _____ Major: _____

Are you authorized for Work Study? Yes No Work Study \$\$ Amt. (Total) _____

How many hours per week are you available to work? _____

Please indicate the software below in which you are proficient:

- Adobe InDesign
- Accessible Information Management (AIM)
- Video editing software, please specify:
- Other software:

WORK EXPERIENCE**

****Please attach a résumé that includes information about your work experience, both paid and volunteer.**

REFERENCES: Please list at least three references; these should be people who can speak of your prior work.

Name	Relationship	Job Title	Phone Number & Email

PLEASE ANSWER THE SUPPLEMENTAL QUESTIONS ON THE BACK OF THIS PAGE.

FOR OFFICE USE ONLY:

Interview scheduled _____ Job offer extended Y, date: _____ N
 References checked _____ Offer accepted Y, date: _____ N



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SUPPLEMENTAL QUESTIONS

1. What skills do you have that will help you with this position? Please describe how this position fits well with your interests and experience.
2. What is your experience with customer service?
3. Describe your experience, if any, working with individuals with disabilities.
4. Handwriting sample (**EXAM PROCTOR/READER/SCRIBE APPLICANTS ONLY**)
Please handwrite the following in the space provided below: "The AEC is dedicated to facilitating access and full inclusion of students with disabilities into the university environment."
5. Would you be available to work summer and breaks during the year?
6. How did you hear about this position?

I certify:

- to the best of my knowledge and belief that the information on this application is correct,
- I authorize any and all information to be verified,
- I understand my GPA may be checked to verify continued eligibility for employment.

Applicant's signature _____ Date: