



# STUDENT EMPLOYMENT APPLICATION

Name: \_\_\_\_\_ UO ID# \_\_\_\_\_

Local Address: \_\_\_\_\_

Cell Number: \_\_\_\_\_ UO Email Address: \_\_\_\_\_

Position applying for (check all that apply):

- Accommodations Assistant
- Alternative Formats Assistant
- Individual Assistant
- Front Desk Assistant
- Any Open Student Position

Have you worked for any UO departments before? Yes \_\_\_\_\_ No \_\_\_\_\_  
If so, please list department and supervisor: \_\_\_\_\_

Year in school: FR SO JR SR GRAD \_\_\_\_\_ GPA \_\_\_\_\_

Expected graduation date: \_\_\_\_\_ Major: \_\_\_\_\_

Are you authorized for Work Study? Yes \_\_\_\_\_ No \_\_\_\_\_ Work Study \$\$ Amt. (Total) \_\_\_\_\_

How many hours per week are you available to work? \_\_\_\_\_

**Please indicate the software below in which you are proficient:**

- PC Knowledge
- Microsoft Word
- Microsoft Outlook
- Microsoft Excel
- Microsoft PowerPoint
- Adobe InDesign
- Accessible Information Management (AIM)
- Video editing software, please specify: \_\_\_\_\_
- Other software: \_\_\_\_\_

**WORK EXPERIENCE:**

Please attach a résumé that includes information about your work experience, both paid and volunteer.

**REFERENCES:** Please list at least three references; these should be people who can speak of your prior work.

Name	Relationship	Job Title	Phone Number & Email

**PLEASE ANSWER THE SUPPLEMENTAL QUESTIONS ON THE BACK OF THIS PAGE.**

FOR OFFICE USE ONLY:

Interview scheduled \_\_\_\_\_ Job offer extended Y, date: \_\_\_\_\_ N  
 References checked \_\_\_\_\_ Offer accepted Y, date: \_\_\_\_\_ N

